



A Ministry of First Baptist Church Leesburg

**APPLICATION FOR
NON-INSTRUCTIONAL POSITION**

Name: _____

School Year: _____

Position: _____

219 N. 13th Street
Leesburg, FL 34748
(352)787-7762
Fax (352)323-1773
www.firstacademyonline.com

First Academy welcomes and accepts qualified applicants of any race, color, national or ethnic origin, and does not discriminate in its admissions or administrative practices.

APPLICATION FOR NON-INSTRUCTIONAL POSITION

Date: _____

Name: _____
Last First Middle

Address: _____
Permanent: _____
Street City State Zip

Temporary: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Social Security #: _____ Driver's License #: _____

Are you a U.S. citizen: Yes No

Persons to contact in the event of an emergency:

Name	Address	Telephone
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_____	_____	_____
_____	_____	_____

Church Affiliation: _____ Denomination: _____

Church activities in which you are currently involved: _____

Are you affiliated with any groups who hold views contrary to that of an evangelical, Bible believing church? No Yes

List activities in which you have participated that involved children:

Have you ever been arrested or had adjudication withheld in a criminal offense other than a minor traffic violation or are there any criminal charges now pending against you other than minor traffic violations?

No Yes

If yes, give details below.

Where arrested:	Date(s):	Nature of Charges:	Disposition:
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In your handwriting, explain your reason(s) for seeking a position at First Academy. Include information pertaining to your life experiences that would demonstrate a willingness to uphold the standards of the administrator, faculty, and families enrolled in our school; of the teaching profession; and of the state statutes. Use additional paper, if necessary.

Give a brief statement of your Christian experience including your conversion experience:

When are you available for employment? _____

EDUCATIONAL PREPARATION

Please list chronologically from high school, including the name of the institution, city and state.

School Name & Address	Attended From	Attended To	No. Yrs.	Degree	Date Grad.	Major	Minor

EMPLOYMENT HISTORY

Dates Employed	Firm Name and Address	Immediate Supervisor	Phone	Position and Nature of Duties

REFERENCES

All references must be from the most recent and immediate principals or administrators listed above.

Name	School and Address	Phone	School Year

FIRST ACADEMY-LEESBURG EMPLOYMENT AFFIDAVIT

As an employee of First Academy-Leesburg, I understand that I am working for an organization which is accredited by the Association of Christian Schools International, and not DCF. I also understand that First Academy-Leesburg is a Christian organization which teaches Christian principles, beliefs, and values to the students as set forth by First Baptist Church-Leesburg.

As an employee of First Baptist Church-Leesburg and First Academy, I understand that I must maintain a lifestyle which, in the opinion of the pastor or the church, is of good moral character, and is consistent with the scriptural principles of First Baptist Church-Leesburg, its staff, and its members. I understand that if I fail to comply with any of these requirements, I may be reprimanded or immediately terminated for my actions.

I also certify that my fingerprint card will be completed within two days of my start date, and that there is no adverse information that would preclude my employment in a childcare program.

I certify that all information on this application is true and complete. I understand that obtaining employment through false or incomplete statements may be grounds for dismissal. In the event I am employed, I agree to comply with all of the orders, rules, and regulations. I hereby authorize my former employers to release any information they deem pertinent regarding my employment. I understand that I will be fingerprinted as a matter of protection and identification, and hereby authorize the release of all information from any and all law enforcement agencies where protected under the Privacy Act.

Please print name

Signature

Date